



RAILWAY RECRUITMENT BOARD

South Lallaguda, Secunderabad-500 017

EMPLOYMENT NOTICE NO.02/99

Date of Issue :24.07.99

Closing date and time :23.08.99 at 18.00hrs. (For residents of Andaman, Nicobar & Lakshadweep Islands Closing date is 06.09.99)

Applications in the prescribed format are invited from eligible Indian Nationals for recruitment to the following posts of South Central Railway & South Eastern Railway.

Cat. No.	Rly. Name of the post	Pay Scale (Rs.)	No. of Vacancies (Provisional)					Age in years as on 01.07.99	Med. Std.	Educational Qualification and experience
			SC	ST	OBC	ES	UR			
01.	SCR Junior Clerk-cum-Typist <i>18-25 P-33</i>	3050-4590	10	10	23	08	15	66	18-30 ✓	C-II Matriculation or its equivalent with not less than 50% marks in aggregate and proficiency in typewriting (speed of 30 words per minute in English or 25 words per minute in Hindi). For SC/STs, a pass in Matriculation or its equivalent and proficiency in typewriting as mentioned above.
02.	SCR Pro. Commercial Clerk <i>18-25 P-12</i>	3200-4900	11	09	31	07	13	71	18-30 ✓	C-I Matriculation or its equivalent with not less than 50% marks in aggregate. For SC/STs, a pass in Matriculation or its equivalent.
03.	SCR Pro. Ticket Collector <i>18-25 P-11</i>	3050-4590	--	02	03	--	03	08	18-30 ✓	B-II Matriculation or its equivalent with not less than 50% marks in aggregate. For SC/STs, a pass in Matriculation or its equivalent.
04.	SER Pro. Asst Station Master <i>18-25 P-9</i>	4500-7000	15	04	--	--	10	29	18-30 ✓	A-II A University Degree or its equivalent. Candidates possessing without Diploma in Rail Transport and Management from the Institute of Rail Transport will be preferred. Candidates will have to qualify in the Psychological test.
05.	SCR Junior Accounts Assistant <i>18-25 P-31</i>	4000-6000	08	05	20	--	--	33	18-30 ✓	C-II A University Degree or its equivalent and Proficiency in type-writing (speed of 30 words per minute in English or 25 words per minute in Hindi).
06.	SER Enquiry-cum-Reservation Clerk <i>18-25 P-12</i>	4500-7000	01	--	02	--	02	05	18-30 ✓	C-I University Degree or its equivalent.
07.	SER Commercial Apprentice <i>20-28 P-13</i>	5500-9000	01	--	--	--	01	02	20-33 ✓	C-I A University Degree or its equivalent. Diploma in Rail Transport and Management from the Institute of Rail Transport will be an additional desirable qualification.
08.	SER Traffic Apprentice <i>20-28 P-10</i>	5500-9000	01	01	02	--	04	08	20-33 ✓	A-II A University Degree or its equivalent. Diploma in Rail Transport and Management from the Institute of Rail Transport will be an additional desirable qualification.
09.	SER Skilled Artisan Lineman (Electrical Dept.) <i>18-25 P-25</i>	3050-4590	01	01	01	--	02	05	18-30 ✓	B-I/ B-II ITI passed in Lineman Trade/Course completed Act Apprentice in Lineman Trade/Serving Employees who are course completed Act Apprentices in Lineman Trade/Serving Employees who are ITI passed in Lineman Trade/Matriculates
10.	SCR Junior Stenographer (English) (for Accounts Dept.) <i>18-25 P-34</i>	4000-6000	--	01	02	--	03	05	18-30 ✓	C-I SSC or its equivalent with 80 words per minute speed in Shorthand (English) and 40 words per minute in Typewriting (English).
11.	SER Radiographer Grade-II <i>19-28 P-27</i>	4500-7000	--	--	--	--	01	01	19-33 ✓	C-II Matriculation with Physics & Chemistry and Diploma in Radiography from a recognised Institute. One year experience in routine work in X-Ray and Electro-Therapy Branches is desirable. Science Graduate with Diploma in Radiography will be preferred.
12.	SER Senior Draftsman <i>20-30 P-23</i>	5000-8000	02	01	01	--	03	07	20-35 ✓	C-I (i). Diploma In Architecture for four (4) vacancies. (ii) Diploma In Civil Engineering for three (3) vacancies

1.0 ABBREVIATIONS : SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Classes, ES-Exservicemen, UR-Unreserved, Pro-Probationary, Cat-Category, Med.Std-Medical Standard, Rly-Railway, SCR-South Central Railway, SER-South Eastern Railway.

2.0 PERIOD OF TRAINING : As per extant Rules.

3.0 SALARY AND OTHER BENEFITS : The candidate selected will be absorbed after successful completion of training wherever prescribed. The monthly emoluments on initial appointment will be on the minimum of the scale of pay plus Dearness Allowances as applicable from time to time. In addition, the employees will get House Rent Allowance and City Compensatory Allowance depending on the place of posting. They will be considered, in due course, for promotion to higher grades according to rules in force from time to time.

4.0 RECRUITMENT PROCESS :

4.1 For the following categories of posts, there will be two stage written examination viz. Preliminary and Final.

Category No.	Post
01	Junior Clerk-cum-Typist
02	Pro. Commercial Clerk
03	Pro. Ticket Collector
05	Junior Accounts Assistant
06	Enquiry-cum-Reservation Clerk
07	Commercial Apprentice
08	Traffic Apprentice

For the above categories of posts, based on the Merit position in the Preliminary Examination, candidates equal to 10 times the number of vacancies will be called for final examination. There will be no interview. Selection will be based on the Merit position obtained in the Final Examination and subject to verification of original educational, Caste certificates etc., of successful candidates.

4.2 For the following categories of posts, there will be a single written examination and there will be no interview:-

Category No.	Post
09	Skilled Artisan (Lineman) (Electrical Department)
11	Radiographer

For the above categories of posts, the selection will be based on the merit position obtained in the written examination and subject to verification of original educational, professional and Caste certificates of successful candidates.

4.3

Category No.	Post
04	Pro. Asst. Station Masters

There will be a single written examination. The candidates who qualify in the written examination will be called for Psychological test in order of merit as per rules. There will be no interview and the final selection will be based on the merit position in the written examination subject to verification of original educational, professional and Caste certificates of successful candidates and subject to suitability in Psychological test.

4.4

Category No.	Post
10	Junior Stenographer

There will be a single written examination. The candidates who qualify in the written examination will be called for skill test in Shorthand and Typewriting in English, in order of merit as per rules. There will be no interview and the selection will be based on the merit position in the written examination and subject to verification of original educational, professional and Caste certificates of successful candidates after passing the skill test.

4.5

Category No.	Post
12	Senior Draftsman

There will be a single written examination and no interview. The selection will be based on the merit position obtained in the written test and subject to verification of original educational, professional and Caste certificates of successful candidates.

For the written examination in all the above cases, be it preliminary or single, the candidates who fulfil the prescribed eligibility condition will be called. The syllabus for the written examination will generally be in conformity with the educational standards including the technical subjects, as the case may be, prescribed for the post concerned.

4.6 The written examination will generally be of objective type which will contain questions covering

the subjects as shown below:-

For Non-technical Categories:

Category No.	Post	Proficiency in Language (English/Hindi); Arithmetic; General Knowledge; General Intelligence and Reasoning.
01	Junior Clerk-cum-typist	
02	Pro. Commercial Clerk	
03	Pro. Ticket Collector	
04	Pro. Assistant Station Master	
05	Junior Accounts Assistant	
06	Enquiry-cum-Reservation-Clerk	
07	Commercial Apprentice	
08	Traffic Apprentice	

For Technical Categories

Category No.	Post	General Knowledge; Reasoning and Technical Aptitude
09	Skilled Artisan (Lineman) Electrical Department	
11	Radiographer Grade II	
12	Senior Draftsman	
10	Junior Stenographer	General English and General Awareness.

4.7 The question paper for the written examination will be bilingual i.e. in English & Hindi. The candidates have the option to answer either in English or in Hindi. The same should be indicated in the application form.

4.8 There will be negative marks for wrong answers. For every wrong answer 1/3 of the mark will be deducted (i.e. for every three wrong answers one mark will be deducted.)

5.0 GENERAL CONDITIONS OF RECRUITMENT :

5.1 The number of vacancies indicated is provisional and may increase or decrease depending upon the actual needs of the Administration.

5.2 Before applying for the post, the candidate should ensure that he/she fulfils the eligibility norms. The candidate should have the requisite educational/professional qualifications from the recognised universities/institutions at the time of sending the application. The candidate should enclose proof of qualifications (atleast provisional pass certificate is a must). Those awaiting results of the final examination need not apply.

5.3 RRB will reject any application at any stage of recruitment process, if the candidate is found ineligible for the post for which he/she has applied or indulges in any form of malpractice. Even after appointment such candidate is liable to be summarily removed from service.

5.4 Candidates recommended for appointment will have to pass the requisite medical fitness standards prior to appointment. Physically handicapped are not eligible for apprentice/Trainee categories.

5.5 Candidates trying to use influences or un-fair means will be disqualified from selection.

5.6 Selected candidates will be required to undergo training for a prescribed period. Stipend where applicable will be paid during the training period, as per extant rules.

5.7 Selected candidates will be required to execute a bond and agree to serve the Railway Administration for a prescribed period, wherever necessary.

5.8 Selected Candidates who are finally appointed are liable for active service in the Railway Engineers unit of Territorial Army.

5.9 Candidates recommended are liable to be posted or transferred to any place within jurisdiction of South Central/South Eastern Railways concerned.

5.10 Women are also eligible to apply. They may, however, note that in respect of categories No. 07, 08 and 09 the nature of duties is arduous and may entail out-door duties at odd hours and isolated places.

5.11 Various information, data, terms and conditions mentioned in the Employment Notice are liable to change due to Government or Judicial Order made subsequently.

6.0 SPECIAL CONDITIONS OF RECRUITMENT :

Recruitment process is subject to caste based reservation. For this purpose, caste certificate from competent authorities in the case of Scheduled Caste/Scheduled Tribe/Other Backward Class candidates should be furnished. In case of OBC, the certificate should be to the effect that the candidate does not belong to the Persons/Sections (Creamy Layer) mentioned in Co.3 of the Schedule of the Government of India, Department of Personnel and Training.

O.M.No.36012/22/93 Estt.(SCT) dated.08.09.93 and the certificate should be in the prescribed form (format given as Annexure-I) circulated by Ministry of personnel, Public Grievances and pensions, Department of Personnel and Training, Government of India, otherwise the candidate will be treated as un-reserved. Free Second Class Sleeper pass will be issued to the candidates who belong to SC/ST communities when they are called for written examination, etc.
Candidate submitting forged SC/ST caste certificates for securing eligibility and/or obtaining privileges including free travel for appearing in written examination etc. will be able not only for rejection of their candidature but will also be debarred from appearing in any examination conducted by any Railway Recruitment Board all over the country for a period of two years.

AGE RELAXATION :

7.0	Extent of Age relaxation	Available to
	Nil	General Candidates
	5 years	SC Candidates
	5 Years	ST Candidates
	3 Years	Other Backward Class Candidates
	Upto the age limit relaxable upto the extent of service rendered in Defence plus 3 years provided they have put in a minimum of 6 months service after attestation and upto the age of 40 years for reservists not employed in Government Service.	Ex-Servicemen
	a) Upto the extent of service rendered provided they have put in a minimum of 3 years service subject to 45 years not exceeding for SC/ST and 40 years in the case of others.	a) Serving Group C or D Railway Staff and Railway Casual Labourers/ Substitutes.
	b) Maximum upper age relaxation will not exceed 5 years.	b) For staff working in Railway Canteen Co-operative Societies & Institutes with minimum 3 years service therein.
	Upto the age of 35 years	Widows, divorced or judicially separated women
	Upto the age of 40 years	Widows, divorced or judicially separated women belonging to SC/ST.
	By 6 years	Residents of Assam, but who have ordinarily resided in the state of Assam during the period from 1st January, 1980 to 15th August, 1985.
	By 5 years	Persons who had ordinarily domiciled in the Kashmir Division of the state of Jammu and Kashmir from the period from 1st January, 1980 to 31st December, 1989.

8.0 EX-SERVICEMEN CANDIDATES :

The term Ex-servicemen means a person, who has served in any rank (whether as a combatant or as non-combatant) in the regular army, navy or air force of the Indian Union but does not include a person who has served in the defence security corps, the general reserve engineering force, the Lok Sahayak Sena and the Para-Military Forces; and
a) who has retired from such service after earning his/her pension, or
b) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension, or
c) who has been released otherwise than on his own request from such service as a result of reduction in such establishment, or
d) who has been released from such service after completing the specific period of engagement otherwise than on his own request or by way of dismissal or discharge on account of misconduct or in-efficiency and has been given a gratuity and includes personnel of the Territorial Army of the following categories:
i) Pension holders for continuous embodied service
ii) Pensioners with disabilities attributable to military service and
iii) Gallantry Award Winners.

Explanation: The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of Ex-servicemen, may be permitted to apply for re-employment one year before the completion of the specific terms of engagement and avail themselves of all concessions available to the Ex-servicemen but shall not be permitted to leave the Uniform until they complete the specified terms of engagement in the Armed Forces of the Union. Service Personnel who are to be discharged from military service on or before 31.07.2000 are eligible to apply for this advertisement. Ex-servicemen who have already joined the Government service on Civil side after availing of the benefits given to them as Ex-servicemen for their re-employment cannot claim Ex-servicemen status for the purpose of this recruitment. Such a person will be deemed to be civil employee and will accordingly be entitled to only such of the benefits like relaxation/age etc., as admissible to Civil employees.

Matriculate Ex-servicemen with 15 years of active service in Armed Forces will be considered eligible to apply for the posts for which minimum qualification is a University Degree. Sons/Daughters/Wards of Ex-servicemen are not eligible to apply for the posts reserved for Ex-servicemen.

9.0 SERVING EMPLOYEES:

Candidate who is working in any Government or Public Sector Enterprise/Undertaking including Railways should send the application through proper channel of the concerned Department. The application should be submitted by the candidate well in advance so that after being forwarded by the Department, it will be received in the office of the RRB/Secunderabad well in time. (No advance copy will be entertained)

10.0 EXAMINATION FEES:

The examination fee is as follows:-
For categories of posts i.e. Jr.Clerk-cum-Typist (cat. No.1) Pro.Ticket Collector (Cat.No.3) Skilled Artisan-Lineman (Cat. No.9) the fee is Rs.40/- each which is inclusive of postal expenses to be incurred by RRB. For categories of posts i.e. Pro.Commercial Clerk (Cat. No.2), Pro.ASM (Cat. No.4), Jr. Accounts Assistant (Cat. No.5), ECRC (Cat. No.6), Commercial Apprentice (Cat. No.7), Traffic Apprentice (Cat. No.8), Jr. Stenographer (Cat. No.10), Radiographer (Cat. No.11) and Sr. Draftsman (Cat. No.12) the fee is Rs. 60/- each which is inclusive of postal expenses to be incurred by RRB. If the candidate is applying for more than one post grouped together as mentioned in Para 13.3 below the examination fee is Rs.60/- irrespective of the number of posts in the same group.

10.1 For candidates belonging to SC/ST/Ex-servicemen/Physically handicapped categories, there is no examination fee. However they have to pay Rs.10/- (IPO/DD) towards postal expenses to be incurred by RRB.

10.2 There is no need to enclose self-addressed envelopes.

10.3 The Examination fee is non-refundable. It should be paid in the form of a crossed Demand Draft of any Nationalised Bank or crossed Indian Postal Order payable at Secunderabad Head Post Office (dated not before 24.07.99) and drawn in favour of the Assistant Secretary, Railway Recruitment Board, Secunderabad.

10.4 The candidate should write the following details in the space provided for Sender's Name in the case of Postal Order and on the reverse side in the case of Demand Draft:
i) Employment Notice No.02/99, ii) Name of the Post applied for; iii) Category No. of the post; iv) Name of the candidate and Postal address;

10.5 The Central Recruitment Fee Stamps issued by the Post Office should not be made use of. Application with Central Recruitment Fee Stamp will be summarily rejected.

11.0 EXAMINATION CENTRES:

The written examinations will be held in Secunderabad/Hyderabad. However, for administrative reasons, the written examinations may be held at other centres in Andhra Pradesh and in Maharashtra.

12.0 CHANGE OF ADDRESS:

If there is any change in the address, the applicant should in his/her own interest arrange with the Post Office concerned for redirection of the communications from old to new address.

13.0 HOW TO APPLY:

Application(s) shall be made on good quality white plain A-4 size paper and should be in conformity with the format given in this Employment Notice. Candidates are advised to ensure that the application is legible, preferably typed in English or Hindi, on only one side of the paper dated and signed by the candidate alone and not by any other person on his/her behalf. In case it is found subsequently that the candidate has not filled in and signed the application, his candidature will be summarily rejected.

13.1 Two identical copies of latest passport size black & white photographs shall be submitted -ONE PASTED ON THE APPLICATION FORMAT IN THE SPACE PROVIDED AND THE OTHER FIRMLY STITCHED TO THE APPLICATION. The photographs should bear the signature of the candidate as given in the format. Xerox copies of the photographs should not be used.

13.2 Each candidate should send only one application for one category of post or group of categories of posts, as the case may be. Candidates submitting duplicate applications will be disqualified. If any such candidate gets selected inadvertently, he/she will not be offered appointment later on.

13.3 Where the candidate desires to apply for more than one post grouped below, he/she may say so in the application giving order of preference. There will be one examination common for each group of posts in preliminary and final. For the posts not falling in the above groups, separate applications should be submitted for each post.

Group	Category No.	Post
	01	Jr.Clerk-cum-Typist
	02	Pro. Commercial Clerk
	03	Pro. Ticket Collector

Group	Category No.	Post
II	06	Enquiry-cum-Reservation Clerk
	07	Commercial Apprentice
	08	Traffic Apprentice

The candidate should affix his/her full signature on the application. (Applications with signatures in short form, or initials or in capital-letters will be treated as invalid and rejected)

14.0 WHOM TO ADDRESS :

The filled-in applications along with its enclosures should be sent by ordinary post only No courier Registered post/Parcel/Speed post will be entertained under any circumstances. However, the applications can be personally deposited at Railway Recruitment Board's Office, Secunderabad during working hours in a cover addressed to the Assistant Secretary, Railway Recruitment Board, South Lallaguda, Secunderabad-500 017, so as to reach on or before 23.08.1999. The cover should be clearly superscribed in bold capitals "APPLICATION FOR THE POST OF CATEGORY NO."

In addition to the above, candidates belonging to Schedule Castes & Scheduled Tribes should clearly superscribe on the cover "COMMUNITY: SC" OR "COMMUNITY: ST" as the case may be. The candidates who are Ex-Servicemen should indicate in bold capital letters in addition to the above.

15.0 FOR ANY LEGAL ACTION ARISING OUT OF THIS EMPLOYMENT NOTICE, THE JURISDICTION SHALL BE HYDERABAD ONLY.

16.0 Railway Recruitment Board, Secunderabad will not be responsible for any postal delay or wrong deliveries. The RRB/Secunderabad will not bear any legal responsibility for inadvertent errors, if any, in this notification.

17.0 Invalid applications : The following types of applications will be treated as invalid and rejected in such an event, the applicant will not be intimated of the reasons :

- i). Applications which are considered invalid in the opinion of the Railway Recruitment Board due to non-compliance with any of the instructions issued in this notification.
- ii). Not in the prescribed application format and the size mentioned in this notification
- iii). Applications which are incomplete or illegible.
- iv). Applications made in advertisement cuttings appeared in the News paper
- v). Applications of under/over aged candidates.
- vi). Applications received after the closing date.
- vii). Applications which are unsigned or sent without photographs and other enclosures mentioned above.
- viii). Applications of candidates not possessing the prescribed qualification at the time of applying. Candidates purchasing application form from the market should ensure that the same conforms to the format prescribed in the Employment Notice.

18.0 RECRUITMENT BOARD'S DECISION FINAL :

The decision of Railway Recruitment Board, Secunderabad will be final and binding on the candidates in all matters relating to eligibility, acceptance or rejection of application, issue of Free Travel Authority/Railway Passes, Penalty for false information, mode of conduct of examination, selection, etc. No enquiry or correspondence will be entertained in this connection.

19.0 CHECK LIST FOR A VALID APPLICATION :

- Candidates should check the following to avoid disqualification of the application :
- a) Check size and format of the application.
 - b) Complete the application in English/Hindi and affix your full signature. There should be no variation of signature at any stage of recruitment process since such variation will render the candidature being rejected.
 - c) Check all enclosures especially photographs, proof of age/qualifications/experience and caste certificates in case of SC/ST/OBC.
 - d) Check validity of DD/IPO.
 - e) Xerox copy of discharge certificate in case of Ex-servicemen.
 - f) Xerox copy of service Certificate (Applicable for Serving Employees).

APPLICATION FORMAT

RAILWAY RECRUITMENT BOARD, SECUNDERABAD-500 017

(To be filled by the candidate in his/her own handwriting in Capital letters)

Registration No. _____

The Assistant Secretary,
Railway Recruitment Board,
Secunderabad-500 017.

Paste your recent photograph and signatures

01. a) Employment Notice No. 02/99
 b) Category Number (s) _____
 c) Name of the post _____
 (If applying for more than one post indicate the posts in order of preference)
 Order of Preference Post Railway
 1. _____
 2. _____
 3. _____

02. Details of Indian Postal Order/Demand Draft attached. (In case of group of posts, with order of preference, attach IPO/DD for Rs.60/-)

IPO/DD No.	Issue Post Office/Bank	Date of Issue	Value Rs.

03. a) Name : _____
 b) Father's/Husband's Name : _____
 c) Address : _____
 Pin : _____

04. Date of birth (Christian Era) : Date _____ Month _____ Year _____
 True copy of Matric/SSC to be enclosed

05. Nearest Railway Station : _____
 from your home town

06. Sex (Please tick mark in the appropriate box) Male Female

07. Religion (Put tick mark in the appropriate box)
 Hindu Muslim Christian Sikh Buddhist Parsis Jains Others

08. Tick mark your community in the appropriate box.
 SC ST UR OBC

09. Write your Sub-caste if you belong to SC/ST/OBC _____

10. Tick mark your category in the appropriate box
 Physically Handicapped Rly Employee Widow/Woman Ex-servicemen Bohadras displaced person Others

11. Educational qualifications (From Matriculation onwards and Higher qualifications if any)

S.No.	Examination Passed	Name of the institution/ Board/University	year & Month of passing	Class obtained
01.				
02.				
03.				
04.				

12. If you are a Railway Employee/Ex-serviceman give service particulars
 a) From _____ To _____
 Total Service _____
 b) Designation _____
 c) Address of Office _____
 (Service Certificate/No objection Certificate duly furnishing service particulars to be enclosed)

13. Details of Experience : _____

14. Medium of Exam. Desired (Put tick mark in the appropriate box) Hindi English
15. EX-SERVICEMEN WILL HAVE TO FURNISH ADDITIONAL INFORMATION IN THE ANNEXURE TO APPLICATION WITHOUT WHICH THEIR CANDIDATURE WILL NOT BE CONSIDERED. (CERTIFICATES WHEREVER NECESSARY SHOULD BE ATTACHED)

16. List of enclosures
- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature for the examination is liable to be rejected or cancelled, and in the event of any mis-statement/descripancy in the particulars being detected, after my appointment, my services are liable to be terminated without notice to me.

Place: _____ Full signature of the candidate
Date: _____

ANNEXURE TO APPLICATION TO BE FILLED IN BY EX-SERVICEMEN ONLY

- A. Personal Number, Rank & Name : _____
- B. Army Service : _____
- C. Date of _____
- a) Enrolment : _____
- b) Retirement/Discharge : _____
- D. Reasons for release/discharge : _____
- E. Medical Category : _____
- F. Award of decoration : _____
- G. Qualification (Please attach attested copies of marks sheets)
- | Course | Year | Institution |
|----------------------------|------|-------------|
| a) Civil (Education) | | |
| b) Military (Education) | | |
| c) Military (Professional) | | |
- H. Languages known : Read Write Speak
- a) Indian : _____
- I. Character as assessed by Military authorities (applicable where applications are not made directly)
- J. Extra-curricular activities
- a) Sports : _____
- b) Literary : _____
- c) Cultural/Art : _____
- K. Details of Pay/Pension/Gratuity
- a) Last Basic Pay Drawn : _____
- b) Total Emoluments : _____
- c) Details of Pension/Gratuity : _____

- L. Whether taken up Civil employment after discharge/release from Armed Forces If so give details : _____
- M. Zilla Sainik Board/Employment Exchange Registration Number. : _____

Place: _____ Full signature of the candidate
Date: _____

ANNEXURE-I

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO THE POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Sri/Smt/Kum. _____ Son/Daughter of Sri _____ of village _____ District/Division _____ in the _____ belongs to the _____ community which is recognised as a Backward Class under the Government of India, Ministry of Welfare Resolution No.12011/68/93-BCC(C), Dated the 10th September, 1993 published in the Gazette of India Extraordinary Part-I, Section-I dated the 13th September, 1993.

Sri _____ and/or his family ordinarily reside(s) in the _____ District/Division of _____ State. This is also to certify that he/she does not belong to the persons/section (Creamy Layer) mentioned in column 3 of the Schedule to Government of India, Department of Personnel and Training OM No.36012/22/93-Estt(SCT) dated 08.03.93.

Date: _____ District Magistrate
Seal: _____ Dy. Commissioner etc.

N.B.:

- a) The OBC Certificate from the following authorities is also accepted.
- Addl. Dist. Magistrate/Collector/Deputy Commissioner/Addl. Deputy Collector/1st Class Stipendary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1st Class Stipendary Magistrate).
 - Chief Presidency Magistrate/Add. Chief Presidency Magistrate/Presidency Magistrate.
 - Revenue Divisional Officer, &
 - Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- b) The term ordinarily used here will have the same meaning as in Section 20 of the Representation of the Peoples' Act, 1950.
- c) Where the certificates are issued by the Gazetted Officers of the Union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Deputy Commissioner (Certificates issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient).