



# RAILWAY RECRUITMENT BOARD

South Lallaguda, Secunderabad - 500 017.

## EMPLOYMENT NOTICE No.02/2003

Date of Issue: 06.09.2003; Closing Date and Time: 06.10.2003 at 17.45 hours; (For residents of Andaman, Nicobar & Lakshadweep Islands the closing date is 21.10.2003)  
Applications, in the prescribed format are invited from eligible Indian nationals for recruitment to the following posts on South Central, East Coast Railways and IRISSET. Candidates empanelled are liable to be posted in the above Railway system/ Units.

Cat. No.	Name of the Post	Scale of Pay RS (RP)	Provisional Vacancies						Age in Years as on 01.01.2004	Med. Std.	Qualifications
			SC	ST	OBC	UR	Total	ES			
1.	Depot Material Superintendent/Gr.III	5000-8000	1	2	2	5	10	-	18-33	C-II	Diploma in Engineering.
Single application is invited for Categories No.2 & 3											
2.	App. Section Engineer (Tele)	6500-10500	2	1	2	7	12	-	20-35	A-III	Degree in Electrical/Electronics/Telecommunications Engineering or M.Sc. Electronics.
3.	App. Section Engineer (Signal)	6500-10500	1	2	2	6	11	1	20-35	A-III	Degree in Electrical/Electronics/Telecommunications Engineering
Single application is invited for Categories No.4, 5 & 6											
4.	Section Engineer (Drawing)	6500-10500	-	-	-	4	4	-	20-35	C-I	Degree in Mechanical Engineering
5.	Section Engineer (Drawing) S&T Department	6500-10500	-	-	2	2	4	-	20-35	C-I	Degree in Mechanical/Electrical/Electronics & Telecommunications Engineering.
6.	App. Section Engineer (Design)	6500-10500	1	-	-	-	1	-	20-35	C-I	Degree in Mechanical/Electrical/Electronics and Telecommunications Engineering
Single application is invited for Category No. 7, 8 & 9											
7.	App. Section Engineer (Bridges)	6500-10500	-	-	-	2	2	-	20-35	A-III	Degree in Civil Engineering
8.	App. Section Engineer (P.Way)	6500-10500	-	-	1	-	1	-	20-35	A-III	Degree in Civil Engineering
9.	App. Section Engineer (Works)	6500-10500	2	-	1	3	6	-	20-35	A-II	Degree in Civil Engineering
10.	App. Section Engineer (TM)	6500-10500	-	1	1	2	4	-	20-35	A-III	Degree in Mechanical/Electronics/Production/Instrumentation Engineering.
Single application is invited for Categories No.11, 12, 13 & 14											
11.	Graduate App. (Diesel)/Mechanical Wing	6500-10500	1	-	-	2	3	-	20-35	B-I	Degree in Mechanical Engineering
12.	Graduate App. (CTXR)	6500-10500	-	-	3	1	4	-	20-35	B-I	Degree in Mechanical/Electrical Engineering
13.	App. Section Engineer (Workshop)	6500-10500	1	-	2	2	5	-	20-35	B-I	Degree in Mechanical/Electrical Engineering
14.	Graduate App. (Diesel)/Electrical Wing	6500-10500	-	1	1	1	3	-	20-35	B-I	Degree in Electrical Engineering
Single application is invited for Categories No.15 & 16											
15.	App. Junior Engineer/Gr.II (Tele)	5000-8000	3	1	6	11	21	-	18-33	A-III	Diploma in Electrical/Electronics/Telecommunications Engineering or equivalent recognized by AICTE
16.	App. Junior Engineer/Gr.II (Signal)	5000-8000	2	4	9	11	26	3	18-33	A-III	Diploma in Electrical/Electronics/Telecommunications Engineering or equivalent recognized by AICTE.
17.	App. Junior Engineer/Gr.II (Bridges)	5000-8000	-	-	-	2	2	-	18-33	A-III	Diploma in Civil/Mechanical Engineering. Candidates having Diploma in Structural Fabrication Engineering conferred by Birla Institute of Technology, Kolkata, can also apply.
Single application is invited for Categories No. 18, 19, 20 & 21											
18.	App. Junior Engineer/Gr.II (Diesel)/Electrical Wing	5000-8000	-	-	1	-	1	-	18-33	B-I	Diploma in Electrical Engineering
19.	App. Junior Engineer/Gr.II (Diesel)/Mechanical Wing	5000-8000	1	-	5	2	8	-	18-33	B-I	Diploma in Mechanical Engineering
20.	App. Junior Engineer/Gr.II (Workshop)	5000-8000	2	-	4	4	10	-	18-33	C-I	Diploma in Mechanical/Electrical Engineering
21.	App. Junior Engineer/Gr.II (C&W)	5000-8000	2	1	2	2	7	-	18-33	B-I	Diploma in Mechanical/Electrical Engineering.
22.	App. Junior Engineer/Gr.II (P.Way)	5000-8000	1	-	7	28	36	4	18-33	A-III	Diploma in Civil Engineering. Candidates having Diploma in Structural Fabrication Engineering conferred by Birla Institute of Technology, Kolkata. Diploma in Construction Technology issued by Father Angel Polytechnic, Vashi, New Bombay can also



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19.	App. Junior Engineer/Gr.II (Diesel)/Mechanical Wing	5000-8000	1	-	5	2	8	-	18-33	B-I	Diploma in Mechanical Engineering
20.	App. Junior Engineer/Gr.II (Workshop)	5000-8000	2	-	4	4	10	-	18-33	C-I	Diploma in Mechanical/Electrical Engineering
21.	App. Junior Engineer/Gr.II (C&W)	5000-8000	2	1	2	2	7	-	18-33	B-I	Diploma in Mechanical/Electrical Engineering.
22.	App. Junior Engineer/Gr.II (P.Way)	5000-8000	1	-	7	28	36	4	18-33	A-III	Diploma in Civil Engineering. Candidates having Diploma in Structural Fabrication Engineering conferred by Birla Institute of Technology, Kolkata. Diploma in Construction Technology issued by Father Angel, Bhatnagar, Vashi, New Bombay can also

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42.	Technician/Gr.III (Millwright Fitter) <i>Tech/mwf</i>	3050-4590	1	1	-	-	2	-	18-30	C-I	Course Completed Act Apprenticeship/ITI in Millwright Fitting Trade. Candidates holding Diploma/Degree in Engineering need not apply.
43.	Technician/Gr.III (Carpenter) <i>TECH/CA</i>	3050-4590	2	3	-	-	5	-	18-30	C-I	Course Completed Act Apprenticeship/ITI in Carpenter Trade. Candidates holding Diploma/Degree in Engineering need not apply.
44.	Junior Physiotherapist	5500-9000	-	-	1	1	2	-	20-35	C-I	10+2 with Science Plus Diploma/Degree in Physiotherapy from a recognised University/Institute.
45.	Electro Cardiogram Technician <i>ECCG Tech.</i>	4000-6000	1	1	-	2	4	-	20-35	C-II	B.Sc. with Physics as one of the subject and Diploma in ECG Lab Technology from a recognized Government Institute. (Certificate of recognition to this effect to be attached) One year experience in handling ECG, ECHO and Tread Mill Machines.
46.	Laboratory Superintendent/Gr.III (Medical Department) <i>Lab SUP/III</i>	5000-8000	1	1	-	2	4	-	18-33	B-I	B.Sc. with Bio-Chemistry/Micro Biology/Life Science or equivalent Plus Diploma in Medical Lab Technology (D.M.L.T.) or equivalent OR B.Sc. in Medical Technology (Laboratory) from a recognized Institution.
47.	Pharmacist/Gr.III	4500-7000	1	-	-	1	2	-	20-35	C-II	Higher Secondary (10+2) in Science from a recognized Board/University, with two years Diploma in Pharmacy from a recognized Institution and current and valid Registration with Pharmacy Council of India or State Pharmacy Council.
48.	Health and Malaria Inspector/Gr.III	5500-9000	1	1	3	2	7	-	18-33	C-I	B.Sc. (Chemistry) from a recognized University plus One year Diploma in Health/Sanitary Inspector.
49.	Extension Educator	5500-9000	-	-	1	1	2	-	22-32	C-I	Post Graduation in Sociology/Social Work/Community Education or allied subject with similar course contents OR Graduation in one of the above disciplines with two years Diploma in Health Education from a recognized University.
50.	Assistant Teacher (English Medium)	4500-7000	4	5	11	4	24	1	18-45	C-II	(1) Higher Secondary with JBT (2 years) or its equivalent or (2) Intermediate with JBT (1 year) or its equivalent or (3) Senior Secondary (Plus-2) with JBT (1 year) or its equivalent. (4) Competence to teach through medium/media as required. (5) Experience preferred.
51.	Assistant Teacher (Telugu Medium)	4500-7000	3	1	9	3	16	-	18-45	C-II	(1) Higher Secondary with JBT (2 years) or its equivalent or (2) Intermediate with JBT (1 year) or its equivalent or (3) Senior Secondary (plus-2) with JBT (1 year) or its equivalent. (4) Competence to teach through medium/media as required. (5) Experience preferred.
52.	Assistant Teacher (Urdu)	4500-7000	-	-	-	1	1	-	18-45	C-II	(1) Higher Secondary with JBT (2 years) or its equivalent or (2) Intermediate with JBT (1 year) or its equivalent or (3) Senior Secondary (plus-2) with JBT (1 year) or its equivalent. (4) Competence to teach through Urdu. (5) Experience preferred.
53.	Trained Graduate Teacher/Craft (English & Telugu Medium) <i>TGT/Craft</i>	5500-9000	2	2	-	1	5	-	18-45	C-II	(1) Intermediate/Higher Secondary from a recognized University/Board. (2) Two years Diploma certificate of Training in trade concerned from ITI (or) any other recognized Institution. (3) Two years professional experience in any Govt. Institution or a concern of repute is required. (4) Competence to teach in media/medium required. (5) Experience is preferred.
54.	Telugu Pandit <i>Tel. Pandit</i>	5500-9000	-	1	-	-	1	-	18-45	C-II	2nd Class Bachelor's degree with Telugu as main subject from a recognized university. (2) University Degree/Diploma in education/teaching or 4 years integrated degree course of Regional Colleges of Education of NCERT. (3) Proficiency to teach in Telugu. (4) Experience preferred.

CAT /

(1) 2nd class Bachelor's degree with one of the following group of subjects : (a) Physics, Chemistry and one

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**NOTE: Vacancies of Ex-Servicemen given in the table are not separate but included in the total number of vacancies.**

**1.0. ABBREVIATIONS :** SC-Scheduled Caste, ST- Scheduled Tribe, OBC – Other Backward Classes, UR- Unreserved, Cat.- Category, Med.Std – Medical Standard, IRISSET – Indian Railways Institute of Signal Engineering and Telecommunication, App. – Apprentice, S&T – Signal & Telecommunications, AICTE – All India Council of Technical Education, Gr.- Grade, C&W – Carriage and Wagon, TM- Track Machine, HS- High Skilled, CTXR- Chief Train Examiner, ES- Ex-Servicemen.

**2.0. PERIOD OF TRAINING :** As per extant Rules.

**3.0. SALARY AND OTHER BENEFITS:** The selected candidates will be absorbed after successful completion of training wherever prescribed. The monthly emoluments on initial appointment will be on the minimum of the scale of pay plus Dearness Allowance as applicable from time to time. In addition, the employee will get House Rent Allowance/City Compensatory Allowance, depending on the place of posting. They will be considered, in due course, for promotion to higher grades according to rules in force from time to time.

**4.0. AGE:**

4.1. The age for all categories will be reckoned as on 1<sup>st</sup> January, 2004.

4.2. The Upper Age limit relaxation admissible to the candidates, subject to production of requisite certificates, is as under:-

4.2.1. By 5 years for SC/ST and by 3 years for OBC candidates in possession of certificate issued by the competent authority.

4.2.2. Serving Railway employees including Casual labours/Substitutes who have put in a minimum of Three years continuous service will be given age relaxation subject to the upper age limit not exceeding 40,43,45 years in case of General, OBC, SC/ST candidates respectively.

4.2.3. In case of staff of Quasi Administrative Units of Indian Railways such as Railway Canteens, Railway Institute and Railway Co-Operative Societies etc., who have put in a minimum of 03 years service, relaxation of upper age will be given to the extent of service rendered by them subject to maximum of 05 years and upper age limit of 35 years.

4.2.4. For widows and Divorced Women who have judicially separated from their husband and not remarried, relaxation in upper age will be given up to 35, 38, 40 years in case of General, OBC, SC/ST candidates respectively.

4.2.5. By 05 years to the candidates who had ordinarily been domiciled in the Kashmir during the period from the 1<sup>st</sup> day of January, 1980 to 31<sup>st</sup> December, 1989, subject to production of residential certificate from the competent authority of the state of Jammu and Kashmir.

4.2.6. The Upper age limit is relaxable for Ex-Servicemen up to the extent of service rendered in Armed Forces plus 03 years provided they have put in a minimum of 06 months service after attestation and up to the age of 40 years for reservists not employed in Government Service. For Trainee/Apprentice categories the relaxation of upper age limit is subject to the condition that the age does not exceed 40 years.

4.2.7. The upper age limit is relaxable for Physically Handicapped persons by 10 years.

4.2.8. The upper age limit in case of a candidate who is a Course Completed Act Apprentice shall be relaxed to the extent of period for which the Apprentice had undergone training as per the normal period of training as laid down in the Apprentices Act, 1961.

4.2.9. SC/ST and OBC candidates are not eligible for upper age relaxation when no post is reserved for them. However they may apply against Unreserved vacancies.

**5.0. RECRUITMENT PROCESS:**

5.1.1. The recruitment process for categories No. 1 to 24, 29 to 43, 45 to 49 and 62 to 65 is by means of Single stage written examination (which can be extended to Second stage written examination at RRB's discretion) followed by verification of testimonials, caste certificates etc., for each of the categories/combined categories.

5.1.2. For categories No 25 & 26 the selection is by two stage written

5.10. Admission to the written examination is provisional as the applications are fully scrutinized later. In case a candidate does not fulfill all the requirement prescribed in the Employment Notice, his/her candidature is liable to be rejected at a later stage, when deficiency is noticed, even after empanelment/recruitment.

**6. EXAMINATION CENTRES**

The Written Examinations will normally be held in Secunderabad/Hyderabad.

**7.0. EXAMINATION FEE (NON REFUNDABLE);**

7.1. (i) For UR/OBC Candidates -For Posts in Grade Rs.3050-4590 RS(RP) Rs. 40/-  
For all other Higher Grade Posts Rs.60/-  
(ii) For SC/ST/ES/PH Candidates- Nil

**7.2. MODE OF PAYMENT:**

To be paid in the form of a crossed Demand Draft of Scheduled Banks (purchased on or after the date of publication of the Employment Notice) drawn in favour of the ASSISTANT SECRETARY, RAILWAY RECRUITMENT BOARD, SECUNDERABAD and payable at Secunderabad or Crossed Indian Postal Order drawn in favour of the Assistant Secretary, Railway Recruitment Board, Secunderabad and payable at Secunderabad Head Post Office.

7.3. The candidate should write the following details in the space provided for sender's name in the case of Postal Order and on the reverse side in the case of Demand Draft.

(i) Employment Notice No.02/2003 (ii) Name of the post applied for (iii) Category No. of the post (iv) Name of the candidate and Address.

7.4. The examination fee is not refundable/transferable/adjustable for any other examination under any circumstances including partial or total cancellation of examination.

7.5. Applications without IPO/DDs of the requisite value as mentioned above will be treated as invalid and summarily rejected.

**8.0. HOW TO APPLY**

8.1. Candidates should carefully read the instructions and fill the application form. Application(s) shall be made on good quality white plain A-4 size paper and should be in conformity with the format given in this Employment Notice. Separate application should be made for each category of post with requisite postal order/demand draft of the prescribed value as well as set of enclosure as required for the category and sent in separate covers. The application format can be downloaded from our website www.rbsc.org

8.2. The application should be either in English or Hindi only, duly dated and signed by the Candidate alone. It should be with specimen signatures at the place provided in the Application Format for this purpose. Application filled by any other person on behalf of candidate/any change in the format of the application will lead to rejection of application. Please note that details of Name, Father's name, Address, Nearest Railway Station, Identification marks and Declaration should be written in English only. Only Arabic numerals (i.e.1, 2, 3) should be used. It is essential to write the address with District, State and Pin code in the application form.

8.3. Signature of the applicant must be full and specific. Signatures in capital letters or open letters or in initials will not be accepted and the applications having such type of signatures will be summarily rejected. The signature of the candidate at the end of the application, personal data sheet his/her specimen signatures, the signature in the box below the pasted photo should all be identical and there should be no variation. The signatures should be either in English or Hindi only and not in any other languages. Signatures in different languages in different places, in different styles in different places will render the application invalid and liable to be rejected.

8.4. Two identical copies of latest passport size Black and White photographs shall be submitted – one to be pasted on the Application form and the other firmly stitched to the Application. The photo should be by wearing white or very light colour garments and without wearing cap and sunglasses should be affixed in the space provided in the personal data sheet and signed in the box below. If the photograph is not of recent origin, application will be rejected. Please note that the same photograph should be used for any subsequent stages whenever called for. If different photographs are submitted at different

10.3. Orthopaedically handicapped persons are eligible only for Categories No.28 & 50 to 61.

10.4. Candidates trying to use influence or unfair means will be disqualified from selection at any stage. RRB reserves the right to reject any application at any stage of recruitment process if the candidate is found ineligible for the post for which he/she has applied or indulges in any form of malpractice. Even after appointment such candidate is liable to be summarily removed from service.

10.5. Candidates attempting to give false information/suppress facts will be disqualified and are liable for debarment and/or legal action. Candidates who attempt fraud/impersonation are liable to be debarred for life from all RRB examinations over Indian Railways. The candidature of applicants who are detected as having been debarred from any RRB examination is liable to be rejected at any stage of the recruitment process and the selection/appointment of such candidates is also liable to be cancelled at any stage.

10.6. Candidates recommended for appointment will have to pass the prescribed Medical Examination, conducted by the Railway before appointment. Those failing in the Medical Examination will not be eligible for any alternative appointment on the Railways.

10.7. Female candidates are also eligible to apply for all the above categories. They may, however, note that the nature of duties is arduous and may entail out-door duties at odd hours and in isolated places in wayside Railway Stations.

10.8. Selected candidates will be required to undergo training for prescribed period. Stipend where applicable will be paid during training period, as per extant rules.

10.9. Selected candidates will be required to execute a bond and agree to serve the Railway Administration for a prescribed period, wherever necessary.

10.10. Selected candidates who are finally appointed are liable for active service in the Railway Engineers Unit of Territorial Army.

10.11. Candidates recommended are liable to be posted or transferred to any place within jurisdiction of South Central/Eastcoast Railways concerned or any where on the Indian Railways. Choice asked for the Railway is only for guidance of the Railway Recruitment Board, Secunderabad. Allotment of Railway to selected candidates will be at the discretion of the Railway Recruitment Board. No particular Railway or place can be assured or assumed. Where choice of Railway is not indicated when specifically asked, allotment of Railway in such cases will be at the discretion of Railway Recruitment Board.

10.12. Various information, data, terms and conditions mentioned in the Employment Notice are liable to change due to Government or Judicial Order made subsequently.

10.13. Mere selection of candidates and recommendation of his/her name by the RRB for appointment does not confer any right on the candidate for his/her appointment on Railways.

10.14. RRB does not undertake any responsibility for sending reply to the candidates not selected or not called for Written test/Verification of certificates.

10.15. Applicants applying against the Common/Combined Categories need to fill in only a single application for each group and they will be considered for the categories grouped therein based on their educational qualification. They should indicate their order of preference for the categories for which they are eligible. As far as possible, successful candidates found eligible in all respects will be empanelled taking into account of their preference for category subject to their order of merit and educational qualification prescribed for the post. If no preference is indicated RRB reserves the right to empanel such candidates against category at its discretion and such allotment shall be final and binding on the candidates.

**11.0. SPECIAL CONDITIONS OF RECRUITMENT:**

11.1. Recruitment process is subject to caste based reservation. For this purpose, caste certificate from competent authorities in the case of Scheduled

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12.3. Ex-Servicemen who have already joined the Government Service on Civil side after availing of the benefits given to them as Ex-Servicemen for their re-employment cannot claim Ex-Servicemen status for the purpose of this recruitment. Such a person will be deemed to be Civil Employee and will accordingly be entitled to the benefit of age relaxation as admissible to Civil Employees.

12.4. Matriculate Ex-Servicemen with 15 years of active service in Armed Forces will be considered eligible to apply for the posts for which minimum qualifications is a University Degree.

12.5. Ex-Servicemen should clearly indicate all the required particulars in the application form and enclose all documentary proof for the same.

**13.0. SERVING EMPLOYEES:**

Applicants who are serving Government or Public Sector including Railways should submit their applications through proper channel duly forwarded by their controlling official. However, an advance copy of the application complete in all respects can also be submitted to RRB directly. The last date for receipt of application by RRB/Secunderabad will not be extended on account of delay in transmitting the applications by the concerned office.

**14. CHANGE OF ADDRESS**

If there is any change in the address, the applicant should in his/her own interest arrange with the post office concerned for redirection of the communications from old to new address.

15. The Railway Recruitment Board, Secunderabad will not bear any legal responsibility for inadvertent errors, if any, in this notification.

**16.0. INVALID APPLICATION:**

The following types of applications will be treated as invalid and rejected without any intimation to the candidate:

- Application which are considered invalid in the opinion of the Railway Recruitment Board due to non-compliance with any of the instructions and/or conditions issued in this notification or deficient in any respect.
- Application not in the prescribed format and not as per the size mentioned in this notification. (Candidates purchasing application form in the market should ensure that it conforms to the format prescribed in this Employment Notice)
- Applications submitted by using advertisement cuttings appearing in news paper.
- Applications which are incomplete or illegible.
- Applications of under/over aged candidates.
- Applications not filled in by the candidate in his/her own handwriting.
- Applications filled in a language other than Hindi/English.
- Applications received after the closing date.
- Applications submitted without enclosing proper caste certificate in respect of SC/ST/OBC.
- Applications without necessary certificate in proof in respect of Physically Handicapped persons and Ex-Servicemen.
- Applications sent without affixing photographs or without signature below the pasted photograph.
- Applications without signature or specimen signatures.
- Applications bearing signatures in capital letters/initials/different languages at different places/in open letters/in different styles.
- Applications of candidates not possessing the prescribed educational qualifications at the time of applying. (at least provisional certificate is must)
- Bunch of applications sent in one envelope.
- Bunch of applications with a single IPO/DD for the total value of the categories applied for.
- Applications without IPO or Demand Draft, or with insufficient value of IPO/DD for UR/OBC candidates.
- Applications without Medical Certificate & photograph in prescribed format from Eye Specialist for categories No.27 & 66 (i.e. Prob. Assistant Station Masters & App. Diesel/Electrical Assistant)

**RAILWAY RECRUITMENT BOARD  
APPLICATION FORM  
(Website : www.rrbsc.org)**

To,  
Asst. Secretary  
Railway Recruitment Board,  
Secunderabad - 500 017.

**Subject : Application for Vacancies Notified Against Category**

No. \_\_\_\_\_ of Employment Notice No. \_\_\_\_\_

Name of post \_\_\_\_\_ for Railway \_\_\_\_\_

I do hereby apply for recruitment in railway and furnish the following particulars:

Name of the candidate  
(Full name in Capital letters)

2. Marks of Identification 1. \_\_\_\_\_  
2. \_\_\_\_\_

3. For serving Railway employees 4. If you are an Ex serviceman, state Unit \_\_\_\_\_

Designation	Dept./Rly. Office	No of years of service	Enrolment Date	Attestation Date	Date of Discharge/Retirement (Length of Service)

5. List of enclosures (as applicable)

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6. **Declaration :** I understand that in the event of information given herein being found false or incorrect, my candidature for the post is liable to be CANCELLED and in the event of wrong statement / discrepancy in particulars being detected after my appointment, my services are liable to be TERMINATED without notice.

(Above para to be written by the candidate in his/her own running hand in English below)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Sample signatures in running script (signatures in Block letters shall DISQUALIFY the candidate)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Left Thumb Impression of Candidate

Place : \_\_\_\_\_  
Date : \_\_\_\_\_ Signature of Candidate \_\_\_\_\_

**RRB-02 : Annexure 1 : FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village \_\_\_\_\_ district/division \_\_\_\_\_ in \_\_\_\_\_ state belongs to \_\_\_\_\_ community which is recognised as a backward class under :

- Resolution No.12011/68/93-BCC dated 10th September 1993, published in the Gazette of India - Extraordinary - part 1, Section 1, No.186 dated 13<sup>th</sup> September 1993.
- Resolution No.12011/9/94-BCC dated 19<sup>th</sup> October 1994, published in the Gazette of India - Extraordinary - part 1, Section 1, No.163, dated 20<sup>th</sup> October 1994.
- Resolution No.12011/7/95-BCC, dated 24<sup>th</sup> May, 1995, published in Gazette of India - Extraordinary - part 1, Section 1, No.88, dated 25<sup>th</sup> May 1995.
- Resolution No.12011/44/96-BCC, dated 6<sup>th</sup> December 1996, published in Gazette of India - Extraordinary - part 1, Section 1, No.210, dated 11<sup>th</sup> December 1996.
- Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.129, dated the 8<sup>th</sup> July 1997.
- Resolution No.12011/12/96-BCC, published in Gazette of India - Extraordinary - No.164, dated the 1<sup>st</sup> Sept 1997.
- Resolution No.12011/99/94-BCC, published in Gazette of India - Extraordinary - No.236, dated the 11<sup>th</sup> Dec 1997.
- Resolution No.12011/13/97-BCC, published in Gazette of India - Extraordinary - No.239, dated the 3<sup>rd</sup> Dec 1997.
- Resolution No.12011/12/96-BCC, published in Gazette of India - Extraordinary - No.166, dated the 3<sup>rd</sup> Aug 1998.
- Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.171, dated the 6<sup>th</sup> Aug 1998.
- Resolution No.12011/68/98-BCC, published in Gazette of India - Extraordinary - No.241, dated the 27<sup>th</sup> Oct 1999.
- Resolution No.12011/88/98-BCC, published in Gazette of India - Extraordinary - No.270, dated the 6<sup>th</sup> Dec 1999.
- Resolution No.12011/36/99-BCC, published in Gazette of India - Extraordinary - No.71, dated the 4<sup>th</sup> April 2000.

Shri \_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/ Division of the \_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM NO.36012/22/93 -Estt (SCT), dated 8.9.1993.

Dated:

District Magistrate/  
Dy.Commissioner etc.

Seal

NB: a) The term 'ordinarily' used here will have the same meaning as in section 20 of the Representation of Peoples Act., 1950.

- b) The Authorities competent to issue caste certificates are indicated below:
- District Magistrate / Additional magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1<sup>st</sup> class Stipendiary magistrate / Sub - Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1<sup>st</sup> class Stipendiary Magistrate).
  - Chief Presidency Magistrate / Additional Chief Presidency Magistrate/ Presidency Magistrate. (iii) Revenue Officer not below the rank of Tahsildar, and (iv) Sub-Divisional Officer of the area where the Candidate and or his family resides.

**RRB-02 : Annexure 2**

Proforma for Medical Certificate to be obtained from an Eye Specialist by Candidates applying for posts of Assistant Station Master/ Diesel/ Electrical Assistant (Strikeout category and post not applicable)

I have checked up Smt / Shri \_\_\_\_\_ who has applied for post of Assistant Station Master/ Diesel/ Electrical Assistant in Railways. Acuity of vision/ colour vision of Smt / Shri \_\_\_\_\_ has been tested in view of the following standards required for appointment on the

Candidate should paste a copy of self attested recent passport size photograph



# RAILWAY RECRUITMENT BOARD

South Lallaguda, Secunderabad - 500 017.

## EMPLOYMENT NOTICE No.02/2003

Date of Issue: 06.09.2003; Closing Date and Time: 06.10.2003 at 17.45 hours; (For residents of Andaman, Nicobar & Lakshadweep Islands the closing date is 21.10.2003)

Applications, in the prescribed format are invited from eligible Indian nationals for recruitment to the following posts on South Central, East Coast Railways and IRISSET. Candidates empanelled are liable to be posted in the above Railway system/ Units.

Cat. No.	Name of the Post	Scale of Pay RS (RP)	Provisional Vacancies						Age in Years as on 01.01.2004	Med. Std.	Qualifications
			SC	ST	OBC	UR	Total	ES			
1.	Depot Material Superintendent/Gr.III	5000-8000	1	2	2	5	10	-	18-33	C-II	Diploma in Engineering.
2.	App. Section Engineer (Tele)	6500-10500	Single application is invited for Categories No.2 & 3						20-35	A-III	Degree in Electrical/Electronics/Telecommunications Engineering or M.Sc. Electronics.
3.	App. Section Engineer (Signal)	6500-10500	1	2	2	6	11	1	20-35	A-III	Degree in Electrical/Electronics/Telecommunications Engineering
4.	Section Engineer (Drawing)	6500-10500	Single application is invited for Categories No.4, 5 & 6						20-35	C-I	Degree in Mechanical Engineering
5.	Section Engineer (Drawing) S&T Department	6500-10500	-	-	2	2	4	-	20-35	C-I	Degree in Mechanical/Electrical/Electronics & Telecommunications Engineering.
6.	App. Section Engineer (Design)	6500-10500	1	-	-	-	1	-	20-35	C-I	Degree in Mechanical/Electrical/Electronics and Telecommunications Engineering
7.	App. Section Engineer (Bridges)	6500-10500	Single application is invited for Category No. 7, 8 & 9						20-35	A-III	Degree in Civil Engineering
8.	App. Section Engineer (P.Way)	6500-10500	-	-	1	-	1	-	20-35	A-III	Degree in Civil Engineering
9.	App. Section Engineer (Works)	6500-10500	2	-	1	3	6	-	20-35	A-III	Degree in Civil Engineering
10.	App. Section Engineer (TM)	6500-10500	-	1	1	2	4	-	20-35	A-III	Degree in Mechanical/Electronics/Production/Instrumentation Engineering.
11.	Graduate App. (Diesel)/Mechanical Wing	6500-10500	Single application is invited for Categories No.11, 12, 13 & 14						20-35	B-I	Degree in Mechanical Engineering
12.	Graduate App. (CTXR)	6500-10500	-	-	3	1	4	-	20-35	B-I	Degree in Mechanical/Electrical Engineering
13.	App. Section Engineer (Workshop)	6500-10500	1	-	2	2	5	-	20-35	B-I	Degree in Mechanical/Electrical Engineering
14.	Graduate App. (Diesel)/Electrical Wing	6500-10500	-	1	1	1	3	-	20-35	B-I	Degree in Electrical Engineering
15.	App. Junior Engineer/Gr.II (Tele)	5000-8000	Single application is invited for Categories No.15 & 16						18-33	A-III	Diploma in Electrical/Electronics/Telecommunications Engineering or equivalent recognized by AICTE
16.	App. Junior Engineer/Gr.II (Signal)	5000-8000	2	4	9	11	26	3	18-33	A-III	Diploma in Electrical/Electronics/Telecommunications Engineering or equivalent recognized by AICTE.
17.	App. Junior Engineer/Gr.II (Bridges)	5000-8000	-	-	-	2	2	-	18-33	A-III	Diploma in Civil/Mechanical Engineering. Candidates having Diploma in Structural Fabrication Engineering conferred by Birla Institute of Technology, Kolkata, can also apply.
18.	App. Junior Engineer/Gr.II (Diesel)/Electrical Wing	5000-8000	Single application is invited for Categories No. 18, 19,20 & 21						18-33	B-I	Diploma in Electrical Engineering
19.	App. Junior Engineer/Gr.II (Diesel)/Mechanical Wing	5000-8000	1	-	5	2	8	-	16-33	B-I	Diploma in Mechanical Engineering
20.	App. Junior Engineer/Gr.II (Workshop)	5000-8000	2	-	4	4	10	-	18-33	C-I	Diploma in Mechanical/Electrical Engineering
21.	App. Junior Engineer/Gr.II (C&W)	5000-8000	2	1	2	2	7	-	13-33	B-I	Diploma in Mechanical/Electrical Engineering.

Continued from Page No. : 12

Cat. No.	Name of the Post	Scale of Pay RS (RP)	Provisional Vacancies						ES	Age in Years as on 01.01.2004	Med. Std.	Qualifications
			SC	ST	OBC	UR	Total	ES				
42.	Technician/Gr.III (Millwright Fitter)	3050-4590	1	1	-	-	2	-	18-30	C-I	Course Completed Act Apprenticeship/ITI in Millwright Fitting Trade. Candidates holding Diploma/Degree in Engineering need not apply.	
43.	Technician/Gr.III (Carpenter)	3050-4590	2	3	-	-	5	-	18-30	C-I	Course Completed Act Apprenticeship/ITI in Carpenter Trade. Candidates holding Diploma/Degree in Engineering need not apply.	
44.	Junior Physiotherapist	5500-9000	-	-	1	1	2	-	20-35	C-I	10+2 with Science Plus Diploma/Degree in Physiotherapy from a recognised University/Institute.	
45.	Electro Cardiogram Technician	4000-6000	1	1	-	2	4	-	20-35	C-II	B.Sc. with Physics as one of the subject and Diploma in ECG Lab Technology from a recognized Government Institute. (Certificate of recognition to this effect to be attached) One year experience in handling ECG, ECHO and Tread Mill Machines.	
46.	Laboratory Superintendent/Gr.III (Medical Department)	5000-8000	1	1	-	2	4	-	18-33	B-I	B.Sc. with Bio-Chemistry/Micro Biology/Life Science or equivalent Plus Diploma in Medical Lab Technology (D.M.L.T.) or equivalent OR B.Sc. in Medical Technology (Laboratory) from a recognized Institution.	
47.	Pharmacist/Gr.III	4500-7000	1	-	-	1	2	-	20:35	C-II	Higher Secondary (10+2) in Science from a recognized Board/University, with two years Diploma in Pharmacy from a recognized Institution and current and valid Registration with Pharmacy Council of India or State Pharmacy Council.	
48.	Health and Malaria Inspector/Gr.III	5500-9000	1	1	3	2	7	-	18-33	C-I	B.Sc. (Chemistry) from a recognized University plus One year Diploma in Health/Sanitary Inspector.	
49.	Extension Educator	5500-9000	-	-	1	1	2	-	22-32	C-I	Post Graduation in Sociology/Social Work/Community Education or allied subject with similar course contents OR Graduation in one of the above disciplines with two years Diploma in Health Education from a recognized University.	
50.	Assistant Teacher (English Medium)	4500-7000	4	5	1	4	24	1	18-45	C-II	(1) Higher Secondary with JBT (2 years) or its equivalent or (2) Intermediate with JBT (1 year) or its equivalent or (3) Senior Secondary (Plus-2) with JBT (1 year) or its equivalent. (4)Competence to teach through medium/media as required. (5) Experience preferred.	
51.	Assistant Teacher (Telugu Medium)	4500-7000	3	1	9	3	16	-	18-45	C-II	(1) Higher Secondary with JBT (2 years) or its equivalent or (2) Intermediate with JBT (1 year) or its equivalent (3) Senior Secondary (plus-2) with JBT (1 year) or its equivalent. (4)Competence to teach through medium/media as required. (5) Experience preferred.	
52.	Assistant Teacher (Urdu)	4500-7000	-	-	-	1	1	-	18-45	C-II	(1) Higher Secondary with JBT (2 years) or its equivalent or (2) Intermediate with JBT (1 year) or its equivalent or (3) Senior Secondary (plus-2) with JBT (1 year) or its equivalent. (4) Competence to teach through Urdu. (5) Experience preferred.	
53.	Trained Graduate Teacher/Craft (English & Telugu Medium)	5500-9000	2	2	-	1	5	-	18-45	C-II	(1) Intermediate/Higher Secondary from a recognized University/Board. (2) Two years Diploma certificate of Training in trade concerned from ITI (or) any other recognized Institution. (3) Two years professional experience in any Govt. Institution or a concern of repute is required. (4) Competence to teach in media/medium required. (5) Experience is preferred.	
54.	Telugu Pandit	5500-9000	-	1	-	-	1	-	18-45	C-II	2nd Class Bachelor's degree with Telugu as main subject from a recognized university.(2)University Degree/Diploma in education/teaching or 4 years integrated degree course of Regional Colleges of Education of NCERT. (3) Proficiency to teach in Telugu. (4) Experience preferred.	
55.	Trained Graduate Teacher/Physical Science (Telugu Medium)	5500-9000	1	-	-	2	3	-	18-45	C-II	(1) 2nd class Bachelor's degree with one of the following group of subjects : (a) Physics, Chemistry and one subject out of Maths/Botany/Zoology. (b) Botany, Zoology and one subject out of Physics/Chemistry. (2) University Degree/Diploma in education/teaching or 4 years integrated degree course of Regional Colleges of Education of NCERT. (3) Competence to teach through the medium/media as required. (4) Experience preferred.	

Continued from Page No. : 13

**NOTE: Vacancies of Ex-Servicemen given in the table are not separate but included in the total number of vacancies.**

**1.0. ABBREVIATIONS :** SC-Scheduled Caste, ST- Scheduled Tribe, OBC – Other Backward Classes, UR- Unreserved, Cat.- Category, Med.Std – Medical Standard, IRASET – Indian Railways Institute of Signal Engineering and Telecommunication, App. – Apprentice, S&T – Signal & Telecommunications, AICTE – All India Council of Technical Education. Gr.- Grade, C&W – Carriage and Wagon, TM- Track Machine, HS- High Skilled, CTRX- Chief Train Examiner, ES- Ex-Servicemen.

**2.0. PERIOD OF TRAINING :** As per extant Rules.

**3.0. SALARY AND OTHER BENEFITS:** The selected candidates will be absorbed after successful completion of training wherever prescribed. The monthly emoluments on initial appointment will be on the minimum of the scale of pay plus Dearness Allowance as applicable from time to time. In addition, the employee will get House Rent Allowance/City Compensatory Allowance, depending on the place of posting. They will be considered, in due course, for promotion to higher grades according to rules in force from time to time.

**4.0. AGE:**

- 4.1. The age for all categories will be reckoned as on 1<sup>st</sup> January, 2004.
- 4.2. The Upper Age limit relaxation admissible to the candidates, subject to production of requisite certificates, is as under:-
- 4.2.1. By 5 years for SC/ST and by 3 years for OBC candidates in possession of certificate issued by the competent authority.
- 4.2.2. Serving Railway Employees including Casual labours/Substitutes who have put in a minimum of Three years continuous service will be given age relaxation subject to the upper age limit not exceeding 40,43,45 years in case of General, OBC, SC/ST candidates respectively.
- 4.2.3. In case of staff of Quasi Administrative Units of Indian Railways such as Railway Canteens, Railway Institute and Railway Co-Operative Societies etc., who have put in a minimum of 03 years service, relaxation of upper age will be given to the extent of service rendered by them subject to maximum of 05 years and upper age limit of 35 years.
- 4.2.4. For widows and Divorced Women who have judicially separated from their husband and not remarried, relaxation in upper age will be given up to 35, 38, 40 years in case of General, OBC, SC/ST candidates respectively.
- 4.2.5. By 05 years to the candidates who had ordinarily been domiciled in the Kashmir during the period from the 1<sup>st</sup> day of January, 1980 to 31<sup>st</sup> December, 1989, subject to production of residential certificate from the competent authority of the state of Jammu and Kashmir.
- 4.2.6. The Upper age limit is relaxable for Ex-Servicemen up to the extent of service rendered in Armed Forces plus 03 years provided they have put in a minimum of 06 months service after attestation and up to the age of 40 years for reservists not employed in Government Service. For Trainee/Apprentice categories the relaxation of upper age limit is subject to the condition that the age does not exceed 40 years.
- 4.2.7. The upper age limit is relaxable for Physically Handicapped persons by 10 years.
- 4.2.8. The upper age limit in case of a candidate who is a Course Completed Act Apprentice shall be relaxed to the extent of period for which the Apprentice had undergone training as per the normal period of training as laid down in the Apprentices Act, 1961.
- 4.2.9. SC/ST and OBC candidates are not eligible for upper age relaxation when no post is reserved for them. However they may apply against Unreserved vacancies.

**5.10.** Admission to the written examination is provisional as the applications are fully scrutinized later. In case a candidate does not fulfill all the requirements prescribed in the Employment Notice, his/her candidature is liable to be rejected at a later stage, when deficiency is noticed, even after empanelment/recruitment.

#### 6. EXAMINATION CENTRES

The Written Examinations will normally be held in Secunderabad/Hyderabad.

#### 7.0. EXAMINATION FEE (NON REFUNDABLE):

- 7.1. (i) For UR/OBC Candidates -For Posts in Grade Rs.3050-4590 RS(RP) Rs. 40/-  
For all other Higher Grade Posts Rs.60/-  
(ii) For SC/ST/ES/PH Candidates- NR

#### 7.2. MODE OF PAYMENT:

To be paid in the form of a crossed Demand Draft of Scheduled Banks (purchased on or after the date of publication of the Employment Notice) drawn in favour of the ASSISTANT SECRETARY, RAILWAY RECRUITMENT BOARD, SECUNDERABAD and payable at Secunderabad or Crossed Indian Postal Order drawn in favour of the Assistant Secretary, Railway Recruitment Board, Secunderabad and payable at Secunderabad Head Post Office.

7.3. The candidate should write the following details in the space provided for sender's name in the case of Postal Order and on the reverse side in the case of Demand Draft.

- (i) Employment Notice No.02/2003 (ii) Name of the post applied for  
(iii) Category No. of the post (iv) Name of the candidate and Address.

7.4. The examination fee is not refundable/transferable/adjustable for any other examination under any circumstances including partial or total cancellation of examination.

7.5. Applications without IPO/DDs of the requisite value as mentioned above will be treated as invalid and summarily rejected.

#### 8.0. HOW TO APPLY

8.1. Candidates should carefully read the instructions and fill the application form, Application(s) shall be made on good quality white plain A-4 size paper and should be in conformity with the format given in this Employment Notice. Separate application should be made for each category of post with requisite postal order/demand draft of the prescribed value as well as set of enclosure as required for the category and sent in separate covers. The application format can be downloaded from our website [www.nbsc.org](http://www.nbsc.org)

8.2. The application should be either in English or Hindi only, duly dated and signed by the Candidate alone. It should be with specimen signatures at the place provided in the Application Format for this purpose. Application filed by any other person on behalf of candidate/any change in the format of the application will lead to rejection of application. Please note that details of Name, Father's name, Address, Nearest Railway Station, identification marks and Declaration should be written in English only. Only Arabic numerals (i.e. 1, 2, 3) should be used. It is essential to write the address with District, State and Pin code in the application form.

8.3. Signature of the applicant must be full and specific. Signatures in capital letters or open letters or in initials will not be accepted and the applications having such type of signatures will be summarily rejected. The signature of the candidate at the end of the application, personal data sheet his/her specimen signatures, the signature in the box below the pasted photo should all be identical and there should be no variation. The signatures should be either in English or Hindi only and not in any other languages. Signatures in different languages in different places, in different styles in different places will render the application invalid and liable to be rejected.

8.4. Two identical copies of latest passport size Black and White photographs shall be submitted - one to be pasted on the Application form and the other

10.3. Orthopaedically handicapped persons are eligible only for Categories No.28 & 50 to 61.

10.4. Candidates trying to use influence or unfair means will be disqualified from selection at any stage. RRB reserves the right to reject any application at any stage of recruitment process if the candidate is found ineligible for the post for which he/she has applied or indulges in any form of malpractice. Even after appointment such candidate is liable to be summarily removed from service.

10.5. Candidates attempting to give false information/suppress facts will be disqualified and are liable for debarment and/or legal action. Candidates who attempt fraud/impersonation are liable to be debarred for life from all RRB examinations over Indian Railways. The candidature of applicants who are detected as having been debarred from any RRB examination is liable to be rejected at any stage of the recruitment process and the selection/appointment of such candidates is also liable to be cancelled at any stage.

10.6. Candidates recommended for appointment will have to pass the prescribed Medical Examination, conducted by the Railway before appointment. Those failing in the Medical Examination will not be eligible for any alternative appointment on the Railways.

10.7. Female candidates are also eligible to apply for all the above categories. They may, however, note that the nature of duties is arduous and may entail out-door duties at odd hours and in isolated places in wayside Railway Stations.

10.8. Selected candidates will be required to undergo training for prescribed period. Stipend where applicable will be paid during training period, as per extant rules.

10.9. Selected candidates will be required to execute a bond and agree to serve the Railway Administration for a prescribed period, wherever necessary.

10.10. Selected candidates who are finally appointed are liable for active service in the Railway Engineers Unit of Territorial Army.

10.11. Candidates recommended are liable to be posted or transferred to any place within jurisdiction of South Central/Eastcoast Railways concerned or any where on the Indian Railways. Choice asked for the Railway is only for guidance of the Railway Recruitment Board, Secunderabad. Allotment of Railway to selected candidates will be at the discretion of the Railway Recruitment Board. No particular Railway or place can be assured or assumed. Where choice of Railway is not indicated when specifically asked, allotment of Railway in such cases will be at the discretion of Railway Recruitment Board.

10.12. Various information, data, terms and conditions mentioned in the Employment Notice are liable to change due to Government or Judicial Order made subsequently.

10.13. Mere selection of candidates and recommendation of his/her name by the RRB for appointment does not confer any right on the candidate for his/her appointment on Railways.

10.14. RRB does not undertake any responsibility for sending reply to the candidates not selected or not called for Written test/Verification of certificates.

10.15. Applicants applying against the Common/Combined Categories need to fill in only a single application for each group and they will be considered for the categories grouped therein based on their educational qualification. They should indicate their order of preference for the categories for which they are eligible. As far as possible, successful candidates found eligible in all respects will be empanelled taking into account of their preference for category subject to their order of merit and educational qualification prescribed for the post. If no preference is indicated RRB reserves the right to empanel



Continued from Page No. 14

11.3. Ex-Servicemen who have already joined the Government Service on Civil side after availing of the benefits given to them as Ex-Servicemen for their re-employment cannot claim Ex-Servicemen status for the purpose of this recruitment. Such a person will be deemed to be Civil Employee and will accordingly be entitled to the benefit of age relaxation as admissible to Civil Employees.

12.4. Matriculate Ex-Servicemen with 15 years of active service in Armed Forces will be considered eligible to apply for the posts for which minimum qualification is a University Degree.

13. Ex-Servicemen should clearly indicate all the required particulars in the application form and enclose all documentary proof for the same.

**13.6. SERVING EMPLOYEES:**

Applicants who are serving Government or Public Sector including Railways should submit their applications through proper channel duly forwarded by their controlling official. However, an advance copy of the application complete in all respects can also be submitted to RRB directly. The last date for receipt of application by RRB/Secunderabad will not be extended on account of delay in transmitting the applications by the concerned office.

**14. CHANGE OF ADDRESS:**

If there is any change in the address, the applicant should in his/her own interest arrange with the post office concerned for redirection of the communications from old to new address.

15. The Railway Recruitment Board, Secunderabad will not bear any legal responsibility for inadvertent errors, if any, in this notification.

**16.0. INVALID APPLICATION:**

The following types of applications will be treated as invalid and rejected with any intimation to the candidate:

1. Application which are considered invalid in the opinion of the Railway Recruitment Board due to non-compliance with any of the instructions and/or conditions issued in this notification or deficient in any respect.
2. Application not in the prescribed format and not as per the size mentioned in this notification. (Candidates purchasing application form in the market should ensure that it conforms to the format prescribed in the Employment Notice)
3. Applications submitted by using advertisement cuttings appearing in news paper.
4. Applications which are incomplete or illegible.
5. Applications of under/over aged candidates.
6. Applications not filled in by the candidate in his/her own handwriting.
7. Applications filled in a language other than Hindi/English.
8. Applications received after the closing date.
9. Applications submitted without enclosing proper caste certificate in respect of SC/ST/OBC.
10. Applications without necessary certificate in proof in respect of Physically Handicapped persons and Ex-Servicemen.
11. Applications sent without affixing photographs or without signature below the pasted photograph.
12. Applications without signature or specimen signatures.
13. Applications bearing signatures in capital letters/initials/different languages at different places/in open letters/in different styles.
14. Applications of candidates not possessing the prescribed educational qualifications at the time of applying. (at least provisional certificate is must)
15. Bunch of applications sent in one envelope.
16. Bunch of applications with a single IPO/DD for the total value of the categories applied for.
17. Applications without IPO or Demand Draft, or with insufficient value of IPO/DD for LPO/OBC candidates.
18. Applications without Medical Certificate & photograph in prescribed format from Eye Specialist for categories No.27 & 68 (i.e. Prob. Assistant Station Master & App. Clerk/Electrical Assistant)
19. Applications with Xerox copies of certificates not attested by Gazetted Officer or with self attested Xerox copies of the certificates or with illegible Xerox copies of certificates.
20. Applications without declaration matter in the running hand of the candidate in the box prescribed for the purpose in the application form.

Check list A. Please check the following:

(a) Have you filled the application form and personal data sheet in the

**RAILWAY RECRUITMENT BOARD  
APPLICATION FORM  
(Website : www.rrbco.org)**

To,  
Asst. Secretary  
Railway Recruitment Board,  
Secunderabad - 500 017.

**Subject : Application for Vacancies Notified Against Category  
No. \_\_\_\_\_ of Employment Notice No. \_\_\_\_\_**

Name of post \_\_\_\_\_ for Railway \_\_\_\_\_

I do hereby apply for recruitment in railway and furnish the following particulars:

Name of the candidate  
(Full name in Capital letters)

2. Marks of Identification 1. \_\_\_\_\_  
2. \_\_\_\_\_

3. For serving Railway employees 4. If you are an Ex serviceman, state Unit

Designation	Dept./Rtg. Office	No of years of service	Enlistment Date	Absentation Date	Date of Discharge/Retirement (Length of Service)

5. List of enclosures (as applicable)

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6. Declaration : I understand that in the event of information given herein being found false or incorrect, my candidature for the post is liable to be CANCELLED and in the event of wrong statement / discrepancy in particulars being detected after my appointment, my services are liable to be TERMINATED without notice.

(Above para to be written by the candidate in his/her own running hand in English below)

7. Sample signatures in running script (signatures in Block letters shall DISQUALIFY the candidate)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Left Thumb Impression of Candidate

Signature of Candidate

**RRB-02 : Personal Data Sheet**

Please enter in CAPITAL LETTERS.  
Please tick (✓) wherever required

App. No. (for office use)	RRB-02 : Personal Data Sheet	CR/1 No. (for office use)
1. Category No.	Emp. Notice No.	2. Affix your recent Passport Size photo
1 a Post		
1 b Choice of Category No. where there is choice		

**RRB-02 : Annexure 1 : FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village \_\_\_\_\_ district/division \_\_\_\_\_ in \_\_\_\_\_ state belongs to \_\_\_\_\_ community which is recognised as a backward class under :

- 1) Resolution No.12011/68/93-BCC dated 10th September 1993, published in the Gazette of India - Extraordinary - part 1, Section 1, No.186 dated 18th September 1993.
- 2) Resolution No.12011/9/94-BCC dated 19th October 1994, published in the Gazette of India - Extraordinary - part 1, Section 1, No.163, dated 20th October 1994.
- 3) Resolution No.12011/7/95-BCC, dated 24th May, 1995, published in Gazette of India - Extraordinary - part 1, Section 1, No.88, dated 25th May 1995.
- 4) Resolution No.12011/44/96-BCC, dated 6th December 1996, published in Gazette of India - Extraordinary - part 1, Section 1, No.210, dated 11th December 1996.
- 5) Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.129, dated the 8th July 1997.
- 6) Resolution No.12011/12/98-BCC, published in Gazette of India - Extraordinary - No.164, dated the 1st Sept 1997.
- 7) Resolution No.12011/99/94-BCC, published in Gazette of India - Extraordinary - No.236, dated the 11th Dec 1997.
- 8) Resolution No.12011/13/97-BCC, published in Gazette of India - Extraordinary - No.239, dated the 3rd Dec 1997.
- 9) Resolution No.12011/12/95-BCC, published in Gazette of India - Extraordinary - No.186, dated the 3rd Aug 1998.
- 10) Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.171, dated the 6th Aug 1998.
- 11) Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.241, dated the 27th Oct 1999.
- 12) Resolution No.12011/88/98-BCC, published in Gazette of India - Extraordinary - No.270, dated the 6th Dec 1999.
- 13) Resolution No.12011/36/99-BCC, published in Gazette of India - Extraordinary - No.71, dated the 4th April 2000.

Shri. \_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 2 of the Schedule to the Government of India, Department of Personnel & Training OM NO.30012/22433 - E-1 (SCT), dated 8.9.1993.

Dated: \_\_\_\_\_ District Magistrate/ Dy.Commissioner etc.

Seal

NB: a) The term 'ordinarily' used here will have the same meaning as in section 20 of the Representation of Peoples Act, 1950.  
b) The Authorities competent to issue caste certificates are indicated below:  
(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st class Stipendiary Magistrate / Sub - Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st class Stipendiary Magistrate).  
(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate/ Presidency Magistrate. (iii) Revenue Officer not below the rank of Tahsildar, and (iv) Sub-Divisional Officer of the area where the Candidate and or his family resides.

**RRB-02 : Annexure 2**

Proforma for Medical Certificate to be obtained from an Eye Specialist by Candidates applying for posts of Assistant Station Master/ Diesel/ Electrical Assistant

(Strikeout category and post not applicable)

I have checked up Smt/ Shri \_\_\_\_\_ who has applied for post of Assistant Station Master/ Diesel/ Electrical Assistant in Railways. Acuity of vision/ colour vision of Smt/ Shri \_\_\_\_\_ has been tested in view of the following standards required for appointment on the Railways.

Post	Class	Distant Vision	Near Vision	Colour Vision
1. Assistant Station Master	A - 2	6/9, 6/9 without glasses	Sn 0.8, 0.8 without	Normal

Candidate should paste a copy of self attested recent passport size photo in this space